

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
08/13/2013**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm

ATTENDING: Board Members: Keith Seward, Jim Hoesly, Chris Narveson, Dean Streiff, Dennis Nielson and Pattie Salter

ABSENT: Robert Elkins

ALSO ATTENDING: Dale Hustad, Town Attorney, Mike Fenley, Jim and Mary Phillips

K. Seward called the meeting to order at 6:30 p.m.

1. Proof of Posting: P. Salter confirmed proper posting.
2. Approve Town Board Minutes:
 - a. 07/09/2013 Regular Town Board Meeting: D. Streiff moved to approve the minutes as presented. J. Hoesly 2nd. D. Streiff was present. Motion approved as amended.
3. Patrolman's Report:
 - a. Legler Valley Culvert: D. Nielson reported that a resident on Legler Valley Road installed a 15" culvert rather than an 18" culvert. After checking with Mike Fenley it was discovered that the Standard Highway Design Ordinance requires an 18" culvert and the Driveway Ordinance requires a 15" culvert. M. Fenley issued a driveway permit for a 15" culvert. C. Narveson read the Standard Highway Design Ordinance and in the course of discussion the intent of the Standard Highway Design Ordinance applies to Town Roads and the Driveway Ordinance applies to driveways. Without objection, the clerk will note the interpretation on the record.
 - a. Timber Lane Runoff Issue: A resident, Dr. Delforge, contacted the Town Board to complain that there is a run off issue on Timber Lane that causes the side of the road to wash away. Dr. Delforge wanted to know if there was any mitigation that could be done to divert the water flow. Dennis planted grass and tried to create a small berm in an effort to divert some of the water flow. Without objection, the Clerk will work with K. Seward and reply to the concern.
4. Public Comments:
 - a. P. Salter reported that she had talked with Deana Dram from the WI DOT who informed us that there is no funding to pay for street lighting along State highways. Ms. Dram thought the residents might have been thinking of the application that is required from a local municipality to install lighting along the highway. She was adamant that the State of Wisconsin does not pay for lighting within a community. Without objection the Clerk will contact Duane Pope and let him know that the funding is not available.
 - b. D. Hustad announced that he will be retiring at the end of this year. The Town will need to recruit a new legal representative.
 - c. J. Hoesly would like to have Dennis do some mowing for him. Without objection Dennis can do the mowing at the published fee.
5. Todd Hasse – Request for road definition of the un-surfaced portion of Legler Valley Lane: P. Salter reported that according to Jeff Wunschel, Green County Highway Commissioner, that as of the last Paser report in November of 2011, the description is from the centerline of Marty Road (south) to termini of 1,584' or .30 mile.

Mr. Phillips reported that the road description is based on the gas tax report that is submitted to the State and is not an actual legal description. There was no record of Legler Valley Lane all the way back to 1930. Jim reported that they will be raising buffalo and will be adding a gate to their driveway. Jim proposed that they put in a circle

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drive in at the beginning of their property line and end it at the .30 mile mark. They would then install a gate at their end of the circle. We would need to get an easement from the property owner. They will work with Susan to develop the plan. K. Seward noted that there may be some engineering involved.

6. Finance Committee Report:

- a. Accounts Receivable Aging List: D. Streiff reported that \$36 had been billed in July and \$12 has been billed in August. There is currently \$0 in outstanding receivables.
- b. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that July's accounts balance.
- c. Payment of Bills: D. Streiff moved to approve July checks 17204-17217. C. Narveson 2nd. D. Streiff noted that check number 17205 was a voided payroll check. Motion Carried.

D. Streiff moved to approve August checks 17218-17242 and ACH payments #22272, 30062, 30063, 59624, 60179, 109609 & 403996. C. Narveson 2nd. P. Salter noted check #17222 is voided. K. Seward noted that we are implementing an expense report. Motion Carried.

- d. US Cellular Co-Location Refund Request: P. Salter reported that S. McCallum and K. Seward had reviewed a new Cell Tower Permit from Anderson Consulting LLC as a renter of the US Cellular Tower. As part of the Co-location incentive, the addition of this antenna qualifies US Cellular to receive a \$2,000 refund. After this refund, US Cellular will have one remaining co-location refund available. Without objection the Chair will sign off on the permit and a refund check will be sent.
- e. Wisconsin Deferred Compensation Application: K. Seward reported that he and P. Salter had met with Heather Danielson to review the application process to initiate participation in the Wisconsin Deferred Compensation program. K. Seward noted that he spoke with a representative from Great West about their information protection. The answer was that they do what they can.

7. Without objection this topic was moved to the end of the meeting - Closed Session per §19.84(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

8. Without objection this topic was moved to the end of the meeting - Return to Public Session:

9. Without objection this topic was moved to the end of the meeting - Action on Closed Session:

10. Clerk-Treasurer Report:

- a. Status of Home Repair Complaint on Pioneer Road: Without objection, the clerk will contact the residents and let them know that the deadline has passed and ask when the project will be completed.
- b. Correspondence:
 - i. Continuing Education Opportunities:
 - 1. Wisconsin Municipal Clerk's Conference (8/20-8/23- Milwaukee) – Approved without objection.
 - 2. Municipal Treasurer's Association Conference (9/25-9/27-Eau Claire) Approved without objection.
 - 3. WTA - Town & Village Workshops (9/26–Mineral Point) Keith and Chris plan to go.
 - 4. WTA Annual Convention (10/27-10/29–Middleton) Approved without objection.
 - ii. Master Academy: P. Salter reported on UW Green Bay's Master Academy.

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- c. Picnic Licenses: P. Salter reported that two Class “B” Picnic License and a Soda Licenses had been issued one to New Glarus Vision for use at Karlfest to be held at the Wilhelm Tell Shooting Park on August 18, 2013 and the other to Wilhelm Tell for use at the Wilhelm Tell Play to be held at the Tell Grounds on August 31-September 1, 2013.

11. Chairman’s Report

- a. Discuss Cooperative Boundary Agreement: K. Seward reported that at the last meeting the Village asked for consideration of getting a larger amount of shared revenue they are requesting \$500,000 when we proposed \$302,000. The Town asked to strike the language in the agreement having to do with surcharges for Town residents who use Village utilities. The Village would like the ability to charge those residents a surcharge at their discretion without having to show a hardship on the utility. The Village committee members noted that there are Village Board members who are adamant that not all of the Town’s shared funds go to the Library and asked the Town Board to consider a division of where the funds should be allocated. For instance, 80% go to the library and 20% go to their general fund.

The Town’s caucus determined that the contribution level we have on the table is fair, relative to our resident’s library use, library costs and the Town’s share of County taxes.

J. Hoesly reported that at the last Village Board meeting the board voted 4 to 3 in favor of having a referendum in the Spring to determine if the voters support the million dollar financing agreed to under prior administration.

K. Seward asked how the board members felt about the letter to the editor submitted by Patrick O’Brien. After careful consideration, the board agreed to take no action at this time.

The next Joint Negotiation meeting has not been scheduled.

12. Plan Commission Report: Nothing to report.

- 13. Parks Report: S. McCallum provided a handout summary of projects that the committee has been working on. The Barn Preservation workshop has been scheduled and will be held at the Shooting Park Barn in the Town on September 15th at 7 p.m. C. Narveson requested a payment in the amount of \$150 for the barn rental fee. The payment was approved without objection.

- 14. Schedule Next Board Meeting: The next Regular Town Board meeting was scheduled for September 10 beginning at 6:30 p.m.

- 7. Closed Session per §19.84(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. J. Hoesly moved to recess into closed session, D. Streiff 2nd. Motion carried, recessed at 9:50 p.m.

- 8. Return to Public Session: C. Narveson moved to return to Public Session at 9:17 p.m., D. Streiff 2nd. Motion Carried.

- 9. Action on Closed Session: Without objection, the clerk will update the Personnel Manual and Quarterly reports to define poll workers, snowplow drivers and commission members as non-benefit eligible employees.

- 15. Adjourn: Discussion ended at 9:20 p.m. J. Hoesly moved to adjourn, 2nd by D. Streiff. Motion carried.